Enrolment Policy

St. Joseph’s Catholic Parish Primary School has been established to provide an education for the children of Catholic families in the Parish of St. Joseph’s Springvale.

St. Joseph’s School is a multicultural community of people sharing a common belief in a Catholic concept of life centred on Jesus Christ. We offer students a teaching-learning program permeated with the values and spirit of the Gospel. We are committed to achieve a total education for our children.

St. Joseph’s School Vision Statement

Families wishing their children to enrol at St. Joseph’s complete an Application for Enrolment form with the necessary documentation and submit it to the school office. Families are invited to attend an interview with their child to discuss their child’s educational needs and school expectations. The interview also ensures that St. Joseph’s is the most suitable school for the placement of the child. This interview is conducted by either the Principal or Deputy Principal. The family may also have an interview with the Parish Priest.

An application to enrol does not presume automatic enrolment at St. Joseph’s. The final decision to accept any enrolment rests with the Parish Priest.

The priority of enrolment at St. Joseph’s is in accordance with the Archdiocese of Melbourne Enrolment Policy 2.4 (Revised 2009).

In accordance with the Archdiocese of Melbourne Enrolment Policy (2009), priority of enrolment will be given in the following order:

1. Catholic children who are residents of the parish.
2. Children who have a sibling currently enrolled at St. Joseph’s.
3. Catholic children who do not reside in the parish but are recognised as parishioners by the Parish Priest.
4. Catholic children from other parishes (for pastoral reasons).
5. Children from non-Catholic Eastern churches who reside in the parish.
6. Children from non-Catholic Eastern churches who reside outside the parish.
7. Other Christian children who reside in the parish.
8. Other Christian children who reside outside the parish.

The school may also consider the application for enrolment from non-Christian families subject to the following criteria:

A. Availability of places in the classroom.
B. Desire by the family for an education that is centred on the Catholic ethos.
C. Commitment to support and be active in the Catholic life of the school, ie liturgical celebrations, sacramental programmes, Religious Education classes, family evenings and other activities organised by the school.
D. Approval of enrolment by the Parish Priest.

If an enrolment does not satisfy the above criteria but there is a pastoral consideration, the enrolment will be considered on its merits.

Attendance at St. Joseph’s Primary School does not guarantee placement at a Catholic Secondary School.

St Joseph’s Catholic Parish Primary School, Springvale
Enrolment Policy, October, 2012